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How to Build a Successful Virtual Assistant Business (CDN-2nd Edition)  
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American Political Parties in the 21st Century  
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Janice Byer & Elayne Whitfield-Parr Nick Nettleton Kejia Wu Dave Blevins Jessica Evans Gary B. Shelly Phillip J. Cooper Khristine Annwn Page Jim Shuman Sherry Bishop Richard Schwartz Patrick Carey Cher Carney  
Online Training Solutions (Firm) Canada

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how to build a successful virtual assistant business is the perfect resource for anyone interested in starting or building their own virtual

assistant practice it helps you every step of the way from choosing the right name for your business to determining your rates to marketing your services and even helps you when it comes time to expand your business plus so much more this book takes critical information needed to turn your desire to start your own virtual assistant business into a profitable endeavor that are guaranteed to bring success including dozens of sample letters contracts and other documents an extensive list of helpful websites and software and input from vas in all stages of business ownership

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whatever your level of ambition this guide will show you how to get there from the basics of getting started the book moves on to creating webpages working with images and building your own website as well as how to incorporate sound video and animation and how to attract and retain visitors to your site

this is the first english language account of the modern history of china s art market that explains the radical transformations from the end of the cultural revolution when a market for art and artifacts did not exist to today the book is divided into three sections part i examines how the art market in china was suspended during the cultural revolution restarted grew and expanded into its current scale part ii analyzes the distinctive value system of the chinese art market where the state run art system including academies artist associations and museums co exist with an independent market oriented system and traverses the most significant policies that drive decision making and market structure part iii explores the driving force of art creation by telling the stories of five contemporary artists across three generations arts and culture professionals scholars and students interested in chinese art global art markets chinese government policy and china will find this to be a valuable resource

since the united states gained its independence the american political landscape has been dominated by two major political parties first whigs and democrats and over the last century or so democrats and republicans in recent years however voter disenchantment with the major parties has led to the formation of numerous smaller parties often addressing a particular concern such as the environment and operating on a local state or regional level these parties generally focus on affecting political decisions regarding specific topics of interest this book catalogs and describes more than 180 political parties that are active in the united states today information has been gathered largely from the parties themselves via direct contact with representatives and from their websites from the alaskan independence party to the young democratic socialists entries contain the party name address telephone and fax numbers launch date and email and website addresses a review of the party s history and notable activities as well as an abbreviated summary of each party s platform is also provided finally a listing of any affiliates and their contact information is also included where applicable

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a revised version with coverage of dreamweaver flash and fireworks using the applications together to create animation and sites

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